



2024 Snow Removal Policy and Procedures (Includes Nov-Dec 2023)

Policy:

The Board of Trustees has adopted a snow policy with a “ trigger” for snow removal to begin at three (3) inches. The Trustee in charge can request snow removal or ice treatment if less than three (3) inches of snow or ice is present or expected.

Plowing is limited to main and finger roadways, the Clubhouse parking lot, and unoccupied driveways. Shoveling is limited to resident walkways from the driveway to the front door and sidewalks at the Clubhouse.

Salting of residents' driveways and walkways is the responsibility of the resident.

During active snow removal, no parking is allowed on main roadways; Gardenia, Petunia, Morning Glory, Orchid, or Lily. No parking is ever permitted on finger lanes.

Process:

The order of snow removal is as follows:

1. Medical necessities; any home identified will be attended to first. If you have such a need, please inform the Snow Trustee, via email or telephone.
2. Main roads (Gardenia, Lily, Petunia, Morning Glory, Orchid) will be plowed first.
3. Fingers will be cleared. (will include clubhouse entry loop)
4. Driveways will be cleared of snow by machine. (Hand shoveling of snow against garage door will follow)
5. Schoolhouse Rd Sidewalks, Snow removed in front of Residents Garage doors, Resident Sidewalks shoveled. (from the driveway to the front door) Clubhouse Walkways.
6. Clubhouse parking lot will be cleared last, residents may park vehicles in the lot before a storm begins. Once the snow has been removed from your driveway, residents must retrieve their vehicles from the Clubhouse parking lot and return to their driveway allowing for the Clubhouse lot to be cleared of snow.
7. If your car is parked in your driveway, your driveway cannot be plowed. If you need to park in your driveway, pull your vehicle as far forward as possible towards your garage door to allow the removal of snow blocking your driveway that may be left over from the plowing.
8. Any property damage must be reported within 48 hours to the contractor. Contact the Snow Trustee as soon as any damages are found.

Call or email the Trustee in charge Barbara Hubbard , at lawncare.ws@gmail.com or tel. 973- 879-4708 to report damages or any questions.
