

WHITING STATION at CRESTWOOD HOMEOWNERS ASSOCIATION, INC.

323 Gardenia Drive, Whiting, NJ 08759

Tel: 732-350-3556

fax: 732-350-3922

APPLICATION FOR ARCHITECTURAL MODIFICATIONS

MUST ATTACH CONTRACTOR'S CERTIFICATE OF LIABILITY INSURANCE (COLI) OR APPLICATION WILL BE RETURNED

Name(s): _____

Date: _____

Address: _____

Tel: _____

GUIDELINES have been written for the following categories and may be reviewed at the Station Hall Office.

NOTE:

PER RULES & REGULATIONS THE BOARD HAS THIRTY (30) DAYS FROM THE LOGGED-IN DATE OF THIS APPLICATION TO RESPOND IN WRITING TO THE APPLICANT. Please check box (s) for type of modification requested.

CONTRACTOR'S NAME: _____

<input type="checkbox"/>	Air Conditioner/Furnace replacement	<input type="checkbox"/>	Gutters/Leaders Replacement	<input type="checkbox"/>	Shutters (new or add on) Color swatch attached
<input type="checkbox"/>	Antennas/Satellite Dishes	<input type="checkbox"/>	Landscape Edging (Driveway, Flower Beds, Trees, etc.)	<input type="checkbox"/>	Sidewalk-new concrete
<input type="checkbox"/>	Awning for Patio or Deck	<input type="checkbox"/>	Louvers & Roof Vents	<input type="checkbox"/>	Siding-Repair existing
<input type="checkbox"/>	Deck Addition	<input type="checkbox"/>	Mailbox (black only) +/-or Posts	<input type="checkbox"/>	Siding-New/replace existing
<input type="checkbox"/>	Deck Handrails-42 inch maximum	<input type="checkbox"/>	Oil Tank: In Ground Removal +/-or Replacement w Roth Tank	<input type="checkbox"/>	Skylights/Solar Tube/Solar Panels
<input type="checkbox"/>	Doors (exterior & storm/screen) color swatch attached	<input type="checkbox"/>	Oil Tank: Above Ground Removal	<input type="checkbox"/>	Tree-Removal & planting one tree OR trimming only
<input type="checkbox"/>	Driveway &/ or extension-max. 12" each side	<input type="checkbox"/>	Oil to Gas Conversion	<input type="checkbox"/>	Trees-Removal & planting more than one tree OR trimming only
<input type="checkbox"/>	Exhaust Fan Attic/Roof/Kitchen/Bath	<input type="checkbox"/>	Painting (Doors, Shutters, Trim, etc.) color swatch attached	<input type="checkbox"/>	Windows/sliding doors
<input type="checkbox"/>	Fireplace Installation/Conversion	<input type="checkbox"/>	Patio-240 Sq Feet maximum	<input type="checkbox"/>	Window Boxes
<input type="checkbox"/>	Furnace Stack Chase	<input type="checkbox"/>	Porch Enclosure (3 season room)	<input type="checkbox"/>	Irrigation Changes needed for Arch. Application
<input type="checkbox"/>	Generators (home & portable)	<input type="checkbox"/>	Roof-Color swatch attached	<input type="checkbox"/>	EMERGENCY REPAIR/OTHER

For clarification, please describe your project in detail. Provide information such as: location, size, color, and drawings. Enclose home plot plan when appropriate. Attach additional papers as needed.

***** PLEASE READ AND INITIAL BELOW *****

NOTE: Any work that may interfere with or damage underground cables, wires, gas lines, irrigation or water main pipes or other utilities must take care to not damage or interrupt those services or infrastructure. It is the homeowner's responsibility to inform their contractor of their full liability in case of any damage to the existing underground lines. Any damage will be the responsibility of the homeowner to pay to repair. Irrigation repairs must be performed by the HOA's contractor. **I agree to abide by the above NOTE: (initials)** _____

Please review reverse side of this application and then put this form in the box labeled **Deposit Architectural Modification Application Here** on the outside wall of the Clubhouse next to the rear kitchen door.

April 22, 2025

SUBJECT: GUIDELINES: "Application for Architectural Modification"

A completed application form must be filed with the Board of Trustees in form and content as may be required by the Board from time to time, by delivery of the application to Station Hall. All applications to the Board of Trustees shall be subject to the following:

1. It shall be the owner's or occupant's responsibility to assure themselves of the current status of the "Rules and Regulations" that may be in effect at the time of the desired activity.
2. Manchester Township codes and Certificate of Occupancy apply to Whiting Station property. The Township Building Department requires a copy of this Board's approval letter.
3. Application and approval process endeavors to:
 - a. Promote the general welfare and safety of the community.
 - b. Provide visual harmony and preservation of the aesthetic values at any given time.
 - c. Avoid interference with existing drainage patterns, utility lines, television cable systems, security systems, irrigation systems or easements and rights of way.
4. The Board of Trustees responsibilities apply to a broad range of subject matter, including but not necessarily limited to, the following:
 - a. Exterior buildings, additions and alterations.
 - b. Structural interior building additions and alterations.
 - c. Articles designed to be applied to building exteriors such as: signs, window air conditioners, canopies, awnings, attic fans, antennas, and objects of a decorative nature both permanent and non-permanent.
 - d. Objects or articles designed to be installed upon the land or properties such as: patios, porches, plantings, walls, fences, lawn and garden decorations, flagpoles, walkways and driveways.
5. THERE ARE NO "automatic approvals" UNLESS PROVIDED FOR SPECIFICALLY IN THE GUIDELINES.

ALL CERTIFICATES OF LIABILITY INSURANCE MUST HAVE THE FOLLOWING INFORMATION AT THE BOTTOM OF THE FORM IN THE BOX TITLED "CERTIFICATE HOLDER"

WSHOA

HOMEOWNERS ADDRESS (EXAMPLE: 123 Morning Glory Lane)